Metadata Dictionary Review Team
Revised Timeline as of 16 August 2002

Date: Fri, 16 Aug 2002 18:23:22 -0400
From: Marcia Brooks <marcia_brooks@wgbh.org>
Subject: Revised Dictionary Team Timeline/Use Case Update
To: Alan Baker <abaker@mpr.org>, Marty Bloss <mbloss@npr.org>,
   Paul Burrows <PBURROWS@media.utah.edu>,
   Dave MacCarn <dave_maccarn@wgbh.org>, Marilyn Pierce
<mpierce@pbs.org>,
   Cate Twohill <ctwohill@pbs.org>
Cc: Efthimis Efthimiadis <efthimis@u.washington.edu>,
   Dennis Haarsager <haarsager@wsu.edu>, Thom Shepard
<thom_shepard@wgbh.org>,
   sbridgewater@npr.org, Alison White <awhite@cpb.org>
Reply-to: Marcia Brooks <marcia_brooks@wgbh.org>

Hi folks -

First, I want to let everyone know how much the quality and quantity of work
that's being done is appreciated and admired. Your efforts will have a lasting
effect on our industry and beyond.

For the benefit of those not on the call today, the following revised timeline
reflects what we think can be done to form our preliminary recommendations
prior to the Sept 12-13 meeting. Please note the revised conference call
schedule in the following timeline.

At this point, it's expected that the dictionary team will need to get together for a
face-to-face meeting in the first part of October, in order to more fully collapse the
fields which will have been compiled with PBS's info just prior to the 9/12-13
meetings. More on that under separate cover.

Re: the use case info - the group decided that they'd rather see the use case info
as submitted, rather than my synthesis of it - although if I have the chance, I'll try
to highlight key pieces. I will forward those to you under separate cover tonight.

Revised timeline follows as best as is known (if I missed anything please advise)
-

Best,
Marcia

August 16 - Marcia submits Use Case info to team

Week of August 19 ˆ NPR submits its groupings to Paul

August 23 ˆ Marcia sends draft narrative portion of Dictionary Team report to group for comments

August 26, 11:30 ET ˆ Proposed newly rescheduled (AGAIN) conference call (same dial-in instructions) to discuss use case info from User Requirements team, and to identify final steps to form preliminary recommendations, including the project narrative. Please let Marcia know if you have schedule conflicts for this call.

September 3 - Team comments on draft narrative back to Marcia

September 6 - PBS submits its groupings to Paul

September 9 - Dictionary team sends preliminary recommendations report to Working Group for review prior to discussion at 2nd Working Group meeting.